

UNITED STATES GOVERNMENT

Memorandum

TO : Chief, Records Administrative Staff, DD/S DATE: 4 AUG 1965

FROM : Records Management Officer, ORR

SUBJECT: Annual Report of Headquarters Records Holdings - Fiscal Year 1965

1. In accordance with your request, the following information is submitted concerning the Records Management Program in ORR during Fiscal Year 1965:

- a. 24,129.6 cubic feet of records were reported on hand in ORR as of 1 July 1965.
- b. 25,747 cubic feet of records were on hand in ORR as of 30 June 1965.
- c. 1,840 cubic feet of records were destroyed in ORR during Fiscal Year 1965

STATINTL



25 YEAR RE-REVIEW